



LIBRARY MANAGER

Permanent and full time (term time plus one week)

Ideally, to start summer term 2019

Grade D FTE salary £20,830 - £23,411 / Actual salary £18,274 - £20,539

We are seeking to appoint an ambitious, highly effective and experienced librarian to help support and enrich teaching and learning across the school by enabling students to access a broad range of learning resources, develop learning and information handling skills, and by promoting literacy, reading for pleasure and independent learning.

This is an exciting opportunity where you will be responsible for the smooth and efficient running of the library within our successful, over-subscribed secondary Academy school. You'll be working alongside a highly motivated, supportive and well qualified team of teachers and support staff in a brand new and well-resourced learning environment

The role will involve liaison with department heads to optimise students' use of resources, the organisation and supervision of the school library and ensuring the library operates effectively as an integral part of the school curriculum, supporting whole school literacy.

The successful candidate will be:

- An excellent practitioner who can enthuse and inspire;
- Passionate about raising aspirations and improving educational life chances;
- A role model and champion of learning;
- Clear-thinking and outward-looking;
- Dynamic, innovative and hardworking;
- Able to demonstrate excellent interpersonal skills; and above all,
- Dedicated to giving all of our students an outstanding education.

We would welcome applications from candidates with different areas of expertise, such as, a background in education.

In return, we can offer:

- A skilled, hardworking and supportive team.
- Great students who are proud to be part of the school.
- The opportunity to shape the future of the school library.
- A brand new, well-resourced, specialist learning environment.
- A wide range of opportunities for personal and professional development.

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Robert May's School is a company limited by guarantee and registered in England and Wales with company number 7875747. The registered office is Robert May's School, West Street, Odiham, Hook, Hampshire RG29 1NA.

VAT Reg Number: 141579017

We have high expectations for the achievement of all of our students and the continual professional development of all our staff is a priority.

Robert May's School, which dates from 1694, is a high attaining 11-16 Academy school with a distinctive ethos based on the charitable principles of our founder. We are situated in a semi-rural setting in Hampshire, with good rail and road access.

We would welcome the opportunity for an informal chat or visit. Please contact Lisa Shackleton, HR Officer on 01256 702700 or email lisa.shackleton@rmays.com for further information or to arrange a visit.

Should you wish to apply for this post, please see the school website www.rmays.org for an application form and submit your application to recruitment@rmays.com

Deadline for applications: **Monday 1st April 2019** (midday).

Interviews will take place as soon as possible afterwards.

Robert May's School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. We will ensure that all our recruitment and selection practices reflect this commitment. All successful candidates will be subject to an Enhanced Disclosure and Barring Service check along with other relevant pre-employment checks.