



December 2018

Dear Parents/Carers

Year 11 Parents' / Carers' Evening
Thursday 10th January 2019, from 5.00pm to 7.00pm

You are invited to a Parents' / Carers' Evening to be held on Thursday 10th January from 5.00pm to 7.00pm. The evening will provide you with the opportunity to discuss your child's progress with individual subject teachers.

We operate this evening on an appointment system. On the attached sheet please write the members of staff that you wish to see. In the same way, teachers may request to see you in order to discuss your child's progress. Your child should bring the form to school and see the staff concerned, usually in lessons, who will allocate an appointment time.

When you arrive at school, please sign in at Reception. We would ask all parents/carers to come in through this entrance so that we can keep a register of attendance. **We would like to encourage your child to accompany you to the Parents' / Carers' Evening.**

The Year 11 Tutors, Mrs Simmons and I will be seeing parents/carers primarily as subject teachers, but it may be possible to make some appointments for pastoral reasons. The Headteacher, Deputy Headteachers and Assistant Headteachers will also be present should you wish to see one of them. In addition, our Careers Adviser, Theresa Petzold, will also be available for guidance and advice on a drop in basis.

We look forward to seeing you on Thursday 10th January 2019

Yours sincerely

Mr T Rhys
Head of Year 11

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Robert May's School is a company limited by guarantee and registered in England and Wales with company number 7875747. The registered office is Robert May's School, West Street, Odiham, Hook, Hampshire RG29 1NA.

VAT Reg Number: 141579017

PARENTS'/CARERS' EVENING APPOINTMENTS
YEAR 11 – Thursday 10th January 2019

Parents

Please list below the members of staff you wish to see:

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.....
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.....

Students

Please ensure you use only **ONE** of the columns, either A or B when making appointments for your parents. You may change columns if appointments are far enough apart, i.e. at least 10 minutes.

<u>A</u>		<u>B</u>	
5.00	5.05
5.10	5.15
5.20	5.25
5.30	5.35
5.40	5.45
5.50	5.55
6.00	6.05
6.10	6.15
6.20	6.25
6.30	6.35
6.40	6.45
6.50	6.55
7.00		