

Special Diet / Allergy Form

We are committed to providing meals for children needing special diets for medical requirements, where possible. Caterlink work closely with their suppliers and aim to be as accurate as possible but it must be noted that they can only be guided by the information the suppliers provide, similar to the process of a parent catering for a child's special diet.

It is essential that all parties concerned work together when providing a safe special diet and that this is reviewed with every menu change, therefore please ensure this form is fully completed.

It is vital that all forms are accompanied with a referral letter from a medical professional (G.P/ consultant /dietician), It is important the unit manager and kitchen team or servery supervisor have met the child requiring the special diet to ensure they give the right meal to the right child. **This form must be handed into the school (not the Caterer) and discussed with them.**

PUPILS DETAILS

Child's Name		MALE / FEMALE			
Class					
Date form issued to the school and to who					
Diet required or Allergy information <i>please circle</i>	Peanut	Milk	Crustacean	Soybean	Fish
	Celery	Nuts	Sesame Seeds	Mustard	Lupin
	Eggs	Molluscs	Gluten	Sulphites	Other*
	*Other – please state				

SCHOOL DETAILS

Name of School	<i>Robert May's School</i>
School Address (in full)	<i>West Street, Odiham, Hampshire RG29 1NA</i>
Production kitchen address (if different to school)	<i>n/a</i>
Mid Day Supervisor or School contact regarding special diets / allergies	<i>Tracy Brown</i>

PARENT/GUARDIAN DETAILS

Main Contact Name & relation to child	
Main Contact - Phone Number(s) / E-mail address	
Second Contact Name & relation to child	
Second Contact Phone number	

OTHER INFORMATION

Has a photo ID form been completed and issued to the kitchen?	<i>Yes-for students with auto-injectors</i>
Has the unit manager been informed?	<i>Yes</i>
If Epipen / Medicine is needed who is to be contacted and is it kept on site	<i>Student to hold own auto-injector x2/anti-histamines Contact first aid room in an emergency</i>

Data Protection - please tick where you agree / give permission		Tick
I'm happy for my child's allergen information and photo (where provided) to be passed to the Caterlink to enable them to assist the school in correct food provision		
I'm happy for my child's allergen information and photo (where provided) to be displayed next to the main servery area to enable the catering staff to check allergy information		