



November 2019

Dear Parents/Carers

Year 7 Parents'/Carers' Evening – Thursday 28th November 2019

You are invited to a Parents'/Carers' Evening to be held on Thursday 28th November 2019 from 5pm – 7pm to meet your child's subject teachers. The Headteacher, Deputy Headteachers and Assistant Headteachers will also be present.

We operate this evening on an appointment system. On the attached sheet you should list the members of staff you would like to see. Your child should bring the form to school and see the staff involved, who will write in an appointment time against their names. When all the appointments have been made your child will bring the form back to you for your reference.

We look forward to seeing you.

Yours sincerely

Mr T Rhys
Head of Year 7

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Robert May's School is a company limited by guarantee and registered in England and Wales with company number 7875747. The registered office is Robert May's School, West Street, Odiham, Hook, Hampshire RG29 1NA.

VAT Reg Number: 141579017

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Parents

Please list below the members of staff you wish to see:

Students

Please ensure you use only **ONE** of the columns, either A or B when making appointments for your parents. You may change columns if appointments are far enough apart, i.e. at least 10 minutes.

COLUMN A		COLUMN B	
Time	Teacher/Subject	Time	Teacher/Subject
5:00		5:05	
5:10		5:15	
5:20		5:25	
5:30		5:35	
5:40		5:45	
5:50		5:55	
6:00		6:05	
6:10		6:15	
6:20		6:25	
6:30		6:35	
6:40		6:45	
6:50		6:55	
7:00			