



January 2019

Dear Parents/Carers

Year 9 Parents'/Carers' Evening – Thursday 31st January 2019

You are invited to a Parents'/Carers' Evening to be held on Thursday 31st January 2019 from 5pm – 7pm to meet your child's subject teachers. The Headteacher, Deputy Headteachers and Assistant Headteachers will be present should you wish to see one of them.

In addition, our Careers Adviser, Theresa Petzold, will also be available for guidance and advice on a drop in basis.

We operate this evening on an appointment system. On the attached sheet you should list the members of staff you would like to see. Your child should bring the form to school and see the staff involved, who will write in an appointment time against their names. When all the appointments have been made your child will bring the form back to you for your reference.

We look forward to seeing you as this is an important step in the GCSE Options process.

Yours faithfully

Miss Theis
Head of Year 9

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VAT Reg Number: 141579017

PARENTS'/CARERS' EVENING APPOINTMENTS

YEAR 9 - Thursday 31st January 2019

Parents

Please list below the members of staff you wish to see:

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.....
.....
.....
.....

Students

Please ensure you use only **ONE** of the columns, either A or B when making appointments for your parents. You may change columns if appointments are far enough apart, i.e. at least 10 minutes.

<u>A</u>	<u>B</u>
5.00	5.05
5.10	5.15
5.20	5.25
5.30	5.35
5.40	5.45
5.50	5.55
6.00	6.05
6.10	6.15
6.20	6.25
6.30	6.35
6.40	6.45
6.50	6.55
7.00	