



November 2018

Dear Parents/Carers

**Year 7 Parents'/Carers' Evening – Thursday 29<sup>th</sup> November 2018**

You are invited to a Parents'/Carers' Evening to be held on Thursday 29<sup>th</sup> November 2018 from 5pm – 7pm to meet your child's subject teachers. The Headteacher, Deputy Headteachers and Assistant Headteachers will also be present.

We operate this evening on an appointment system. On the attached sheet you should list the members of staff you would like to see. Your child should bring the form to school and see the staff involved, who will write in an appointment time against their names. When all the appointments have been made your child will bring the form back to you for your reference.

We look forward to seeing you.

Yours sincerely

A handwritten signature in dark ink, appearing to be 'T. Parsons'.

Mr T Parsons  
Head of Year 7

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VAT Reg Number: 141579017

**PARENTS EVENING APPOINTMENTS**

**YEAR 7 – Thurs 29<sup>th</sup> November 2018**

**Parents**

Please list below the members of staff you wish to see:

.....	.....
.....	.....
.....	.....
.....	.....
.....	.....

**Students**

Please ensure you use only **ONE** of the columns, either A or B when making appointments for your parents. You may change columns if appointments are far enough apart, i.e. at least 10 minutes.

**A**

**B**

5.00 .....	5.05 .....
5.10 .....	5.15 .....
5.20 .....	5.25 .....
5.30 .....	5.35 .....
5.40 .....	5.45 .....
5.50 .....	5.55 .....
6.00 .....	6.05 .....
6.10 .....	6.15 .....
6.20 .....	6.25 .....
6.30 .....	6.35 .....
6.40 .....	6.45 .....
6.50 .....	6.55 .....
7.00 .....	